

Appendix 1 Operational description

The network of e-commerce logistics for which the Nordic Swan Ecolabel is being sought must be described here (requirement O1). The purpose of this is to create an understanding of the network and the service/product and to assess whether the service/product meets the product group definition. The description must, as a minimum, include the points below. This appendix may be used for the description, and references may also be made to other supplementary documents.

1) Describe the network of e-commerce logistics or the entire integrated network of which e-commerce logistics are part. Clearly describe any delimitations, e.g. regarding cross-border transports.	
2) Describe the modes of transport used in the network and specifically whether intermodal solutions are used. State whether, and in which situations, air freight could occur as a mode of transport in the Nordic Swan Ecolabel e-commerce logistics.	
3) Investigation of opportunities for intermodal solutions. If the investigation concludes that intermodal solutions cannot be introduced, the reason must be justified.	
4) The name of any product/service that is intended to carry the Nordic Swan Ecolabel.	
5) Coverage expressed as percentage of postal numbers (all digits in the postal number) in the country.	
6) Number of terminals, depots, and their geographical locations:	
7a) Total number of vehicles in the e-commerce logistics network divided in different types of vehicles:	Percentage of own vehicle fleet _____ %
7b) Total number of subcontractors' vehicles divided in different types:	

8) Description of subcontractors (number, which are connected to Fair Transport and other relevant information)	
9) Description of routines and systems for monitoring how requirements placed on subcontractors are met.	
10) State the form of employment for drivers/those who carry out the transport work:	
Own employees with collective agreement? Yes <input type="checkbox"/> No <input type="checkbox"/>	Own employees with terms and conditions on an equivalent level with a collective agreement? Yes <input type="checkbox"/> No <input type="checkbox"/>
Requirement that subcontractors offer collective agreements for their employees. Yes <input type="checkbox"/> No <input type="checkbox"/>	Subcontractors that offer employees terms and conditions equivalent to a collective agreement. Yes <input type="checkbox"/> No <input type="checkbox"/>
Use of drivers who are contractors, i.e. work for umbrella companies? Yes <input type="checkbox"/> No <input type="checkbox"/>	None of the above <input type="checkbox"/>
11) Estimate of how much transport is carried out using private vehicles. %.	

☐ *By ticking this box, you guarantee that air freight is not normally used as a mode of transport within the Nordic Swan Ecolabel e-commerce logistics and that the above information is correct. See requirement O2.*

☐ *By ticking this box, you guarantee that Nordic Swan Ecolabel e-commerce logistics is not offered to e-commerce companies whose business concept requires the goods to be flown in order to meet the terms of delivery. See Requirement O2.*

Licence applicant's signature

Place and date	Company
Name of contact person	Signature of contact person
Tel. no.	E-mail